Thank you for joining us to be a mentor for this project. The planning team, teachers and students value your input and willingness to spend time with them during this event. In this packet you will find all the information you will need for the day.

1. An agenda for the day

2. A list of mentors and school group assignments

3. The Feedback Form you will use to guide your response to student site development proposals.

The event will be held at SUNY Rockland Community College on Friday 12/16/11 with our opening remarks starting at 8:30 AM in the Technology Center outside the Ellipse Room. We will have a check-in table set up in the foyer for you. Building information: http://www.sunyrockland.edu/about/virtual-tour/technology-center

• 8:30 AM: Opening remarks followed by presentation by Wolfgang Werner, AIA, LEED AP BD+C, Director of Sustainability, Thornton Tomasetti, Inc.

• 9:00 AM: MENTOR INTRODUCTIONS using an interactive activity with the students.

• 10:00-10:45 AM: STUDENT PRESENTATIONS AND MENTOR FEEDBACK
  Each table of 11-12 students will have one presenting team of 2-3 students who will present to the other students in the group, along with their facilitators and mentors. The members of the group will be provided with Poster Presentation Feedback Forms where they can record questions and suggestions for the presenters. After the presentation, the presenters will collect feedback and suggestions first from the students, and then from the group’s mentors. We encourage the mentors to have a “light touch” as they suggest and offer feedback, allowing the students to be the drivers of the product, however your insights, thoughts and observations are extremely valuable. We find offering direction and guidance, and even posing questions, assists the students in considering their plan more deeply, making the plans more ‘realistic’ and richer.

• 11:00 – 11:45 AM: STUDENTS RE-PLANNING ACTIVITY WITH MENTORS
  The students will reconvene by school group to refine their plans based on the input they received from the other students and their mentors. The students will be bringing back thoughts and comments from each table they attended and pool their ideas on how to improve their plan. Mentors are a valuable resource at this stage, encouraging the students to carefully consider the impacts of their choices, and helping them to weed through suggestions to make a coherent and integrated plan. We have stressed with the
students that the plan be sustainable economically, environmentally and socially and we feel the mentors will be key in ensuring this is considered in the activity. For example, just the simple mention of planning to meet LEED certification is not enough, probe them on what specific features, how they will place them etc. or if they plan to include local businesses encourage them to think of how they can make this work, what are the obstacles that might need to be overcome, who can they work with in the community etc.

• 12:00 – 12:10 PM: FINAL MENTOR QUESTIONS - During the planning stage, we expect some student groups will find they need to ask a mentoring question from someone other than the mentor assigned to their group. We want to give them that opportunity, so we are pulling all our mentors together for a short ten minute Q & A session for any group who needs more information. This will take place in the faculty lounge just before lunch.

12:10-12:40 PM – The students will break for lunch in the cafeteria and we invite the mentors to stay for lunch as well.

After lunch the students will present their final products back in the Ellipse Room. We invite all mentors to stay for this, which will run from 12:50-1:20 PM. We know many of you will have other commitments, but we would love you to stay if you are able.

Many, many thanks for your help in this event. We have redesigned this program in order to better engage the students in their own section of the Rockland community. We would love to have your feedback and suggestions on the event and will be following up after the day with a very short evaluation form which we hope you will complete.

THANK YOU!

The Rockland PLUS Planning Team