

Schedule of Submission for Casual and Support Staff Timesheets for FY 2017

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| ***PAY PERIOD*** | ***DEADLINE FOR TIMESHEETS*** | ***PAYDAY*** |
|  | June 27th |  | July 10th | 12:00 NOON, Friday, July 8th | July 15th |
|  | July 11th |  | July 24th | 12:00 NOON, Friday, July 22nd | July 29th |
|  | July 25th |  | August 7th | 12:00 NOON, Friday, August 5th | August 12th |
|  | August 8th |  | August 21st | 12:00 NOON, Friday, August 19th | August 26th |
|  | **August 22nd** |  | **September 4th**  | **12:00 NOON, Thursday, September 1st**  | **September 9th** |
|  | September 5th |  | September 18th  | 12:00 NOON, Friday, September 16th | September 23rd |
|  | September 19th |  | October 2nd  | 12:00 NOON, Friday September 30th | October 7th |
|  | October 3rd  |  | October 16th  | 12:00 NOON, Friday, October 14th | October 21st |
|  | October 17th |  | October 30th  | 12:00 NOON, Friday, October 28th | November 4th |
|  | October 31st |  | November 13th | 12:00 NOON, Friday, November 11th | November 18th |
|  | **November 14th** |  | **November 27th** | **12:00 NOON, Tuesday, November 22nd** | **December 2nd** |
|  | November 28rd  |  | December 11th | 12:00 NOON, Friday, December 9th | December 16th |
|  | **December 12th**  |  | **December 25th**  | **12:00 NOON, Thursday, December 21st** | **December 30th** |
|  | December 26th |  | January 8th  | 12:00 NOON, Friday, January 6th | January 13th |
|  | January 9th |  | January 22nd | 12:00 NOON, Friday, January 20th | January 27th |
|  | January 23rd  |  | February 5th  | 12:00 NOON, Friday, February 3rd | February 10th |
|  | February 6th  |  | February 19th  | 12:00 NOON, Friday, February 17th | February 24th |
|  | February 20th  |  | March 5th | 12:00 NOON, Friday, March 3rd | March 10th |
|  | March 6th  |  | March 19th  | 12:00 NOON, Friday, March 17th | March 24th |
|  | March 20th |  | April 2nd  | 12:00 NOON, Friday, March 31st | April 7th |
|  | April 3rd |  | April 16th  | 12:00 NOON, Friday, April 14th | April 21st |
|  | April 17th  |  | April 30th  | 12:00 NOON, Friday, April 28th | May 5th |
|  | May 1st  |  | May 14th  | 12:00 NOON, Friday, May 12th | May 19th |
|  | **May 15th**  |  | **May 28th**  | **12:00 NOON, Thursday, May 25th** | **June 2nd** |
|  | May 29th |  | June 11th  | 12:00 NOON, Friday, June 9th | June 16th |
|  | June 12th  |  | June 25th  | 12:00 NOON, Friday, June 23rd | June 30th |
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**Find this schedule on the LDEO web site at:**

http://www.ldeo.columbia.edu/campus-services/administration/human-resources/payroll-information

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