

Schedule of Submission for Casual and Support Staff Timesheets for FY 2018

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| ***PAY PERIOD*** | | | | ***DEADLINE FOR TIMESHEETS*** | ***PAYDAY*** |
|  | June 26th |  | July 9th | 12:00 NOON, Friday, July 7th | July 14th |
|  | July 10th |  | July 23rd | 12:00 NOON, Friday, July 21st | July 28th |
|  | July 24th |  | August 6th | 12:00 NOON, Friday, August 4th | August 11th |
|  | August 7th |  | August 20th | 12:00 NOON, Friday, August 18th | August 25th |
|  | **August 21st** |  | **September 3rd** | **12:00 NOON, Thursday, August 31st** | **September 8th** |
|  | September 4th |  | September 17th | 12:00 NOON, Friday, September 15th | September 22nd |
|  | September 18th |  | October 1st | 12:00 NOON, Friday September 29th | October 6th |
|  | October 2nd |  | October 15th | 12:00 NOON, Friday, October 13th | October 20th |
|  | October 16th |  | October 29th | 12:00 NOON, Friday, October 27th | November 3rd |
|  | October 30th |  | November 12th | 12:00 NOON, Friday, November 10th | November 17th |
|  | **November 13th** |  | **November 26th** | **12:00 NOON, Tuesday, November 21st** | **December 1st** |
|  | November 27th |  | December 10th | 12:00 NOON, Friday, December 8th | December 15th |
|  | **December 11th** |  | **December 24th** | **12:00 NOON,Wednesday,December 20th** | **December 29th** |
|  | December 25th |  | January 7th | 12:00 NOON, Friday, January 5th | January 12th |
|  | January 8th |  | January 21st | 12:00 NOON, Friday, January 19th | January 26th |
|  | January 22nd |  | February 4th | 12:00 NOON, Friday, February 2nd | February 9th |
|  | February 5th |  | February 18th | 12:00 NOON, Friday, February 16th | February 23rd |
|  | February 19th |  | March 4th | 12:00 NOON, Friday, March 2nd | March 9th |
|  | March 5th |  | March 18th | 12:00 NOON, Friday, March 16th | March 23rd |
|  | March 19th |  | April 1st | 12:00 NOON, Friday, March 30th | April 6th |
|  | April 2nd |  | April 15th | 12:00 NOON, Friday, April 13th | April 20th |
|  | April 16th |  | April 29th | 12:00 NOON, Friday, April 27th | May 4th |
|  | April 30th |  | May 13th | 12:00 NOON, Friday, May 11th | May 18th |
|  | **May 14th** |  | **May 27th** | **12:00 NOON, Thursday, May 24th** | **June 1st** |
|  | May 28th |  | June 10th | 12:00 NOON, Friday, June 8th | June 15th |
|  | June 11th |  | June 24th | 12:00 NOON, Friday, June 22nd | June 29th |
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**Find this schedule on the LDEO web site at:**

http://www.ldeo.columbia.edu/campus-services/administration/human-resources/payroll-information

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