



UNIVERSITY-NATIONAL OCEANOGRAPHIC LABORATORY SYSTEM

Moss Landing Marine Laboratories 8272 Moss Landing Road, Moss Landing, CA 95039

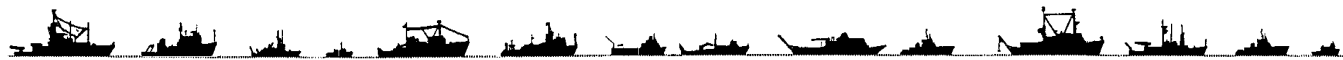
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Transportation Worker Identification Credential (TWIC) Information for the UNOLS Community

April 8, 2008

The following information is being provided by the UNOLS Office on behalf of the UNOLS Council, Research Vessel Operators Committee (RVOC) and Research Vessel Technical Enhancement Committee (RVTEC) in order to offer some guidance to the scientific community using UNOLS Vessels regarding the implementation of TWIC.

1. The Transportation Worker Identification Credential (TWIC) is designed to be a security measure that will ensure individuals who pose a threat do not gain unescorted access to secure areas of the nation's maritime transportation system. TWIC was established by Congress through the Maritime Transportation Security Act (MTSA) and is administered by the Transportation Security Administration (TSA) and U.S. Coast Guard. Under the MTSA, certain UNOLS vessels and port facilities are required to have approved Vessel Security Plans (VSP) and Facility Security Plans (FSP) that make it necessary to implement TWIC regulations as well. MTSA regulations regarding TWIC cards will be required after September 25, 2008.
2. TWICs are tamper-resistant biometric credentials that will be issued to workers who require unescorted access to secure areas of ports, vessels, outer continental shelf facilities and all credentialed merchant mariners. It is anticipated that more than 750,000 workers including longshoremen, truckers, port employees and others will be required to obtain a TWIC.
3. Sea going scientists working on research vessels with VSPs or needing access to secure facilities will be considered transportation workers and would need to hold a TWIC card in order to be allowed "unescorted access" to secure facilities or vessels with approved security plans.
4. Based on these regulations, UNOLS personnel should obtain TWIC cards as follows:
 - a. All credentialed mariners within the UNOLS fleet will be required to obtain TWICs in order to maintain their license or merchant mariner documents (MMD).
 - b. UNOLS Marine Technicians (if they do not hold an MMD) should be required by their institutions to obtain a TWIC unless they will never sail on a vessel with a VSP or never operate from a secure facility.
 - c. Seagoing scientists and students who regularly sail on research vessels with a VSP or that will operate from secure facilities are strongly encouraged to obtain a TWIC in order to be allowed unescorted access to secure areas (see ¶ 5 below). In particular, those sailing as Chief Scientists, Principal Investigators (PI) and party chiefs should obtain a TWIC.
 - d. Scientists and students that do not have TWIC cards will require escorts by approved personnel with TWIC cards in order to access secure facilities and vessels. The number of people that can be escorted by any person is limited to five, therefore leaving this responsibility to vessel crews and technicians would be very disruptive for mobilization, demobilization and science operations at sea and would not be supportable.



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5. UNOLS Vessels that have or are in the process of finalizing Vessel Security Plans and are therefore required to implement TWIC regulations include all of the Global Class and Ocean Class vessels (*Atlantis, Knorr, Roger Revelle, Melville, Thompson, Kilo Moana* and *M. G. Langseth*) and several of the Intermediate Class vessels (*Oceanus, Seward Johnson, New Horizon, and Atlantic Explorer*). Other UNOLS vessels do not currently have a VSP and will not require a TWIC for unescorted access on the vessel but may operate from secure facilities when away from homeport where a TWIC may be required for unescorted access to the vessel. Scientists should always check with ship operators well in advance of a cruise to determine the details regarding access to the vessel and facilities whether or not the vessel has a VSP.
6. Within the UNOLS community, Woods Hole (WHOI), Scripps (SIO), Harbor Branch (HBOI) and the University of Hawaii (UH) operate marine facilities that are secure (i.e. they have an approved FSP). In all cases, vessels and facilities have secure and restricted areas where it is necessary to have permission for access. A TWIC card does not automatically guarantee access, but it is required under the MTSA for unescorted access to secure facilities after September 25, 2008.
7. Many UNOLS institutions are or will offer assistance to their scientific personnel in order to facilitate obtaining a TWIC. Check with your marine facilities personnel if available or with the UNOLS office for assistance. The Transportation Security Administration and the Coast Guard maintain websites to assist applicants for TWIC cards.
 - a. **TSA TWIC Homepage website** <http://www.tsa.gov/twic>
 - b. **TSA TWIC Deployment website** <http://www.twicinformation.com/twicinfo/index.jsp>
 - c. **USCG Homeport – TWIC page** <http://homeport.uscg.mil/twic>
 - d. Click the link for the [Small Entity Guide for Applicants](#) under Outreach Resources.
8. A summary document from the Maritime Administration (MARAD) is attached as well as a flyer with information regarding pre-enrollment, which is recommended to save you time when applying for a TWIC. You will still need to make two trips to an enrollment center to get your TWIC. A list of enrollment centers is located at: <http://twicinformation.tsa.dhs.gov/twicinfo/schedule.jsp>
9. Please email the UNOLS Office if you have questions: office@unols.org
10. UNOLS Vessels and Facilities that will require a TWIC for unescorted access.

TWIC REQUIRED for Unescorted Access		TWIC NOT required for Unescorted Access	
<i>Atlantic Explorer</i>	<i>Atlantis</i>	<i>Blue Heron</i>	<i>Cape Hatteras</i>
<i>Kilo Moana</i>	<i>Knorr</i>	<i>Clifford Barnes</i>	<i>Endeavor</i>
<i>Marcus G. Langseth</i>	<i>Melville</i>	<i>Hugh Sharp</i>	<i>Pelican</i>
<i>New Horizon</i>	<i>Oceanus</i>	<i>Point Sur</i>	<i>R.G. Sproul</i>
<i>Roger Revelle</i>	<i>Seward Johnson</i>	<i>Savannah</i>	<i>Urraca</i>
<i>Thomas Thompson</i>		<i>Walton Smith</i>	<i>Wecoma</i>
HBOI marine facility	SIO marine facility	All other UNOLS institution facilities	
UH marine facility	WHOI marine facility		

Date: March 27, 2008
From: U.S. Maritime Administration (MARAD)
To: U.S. Merchant Mariners

Subject: Transportation Worker Identification Credential (TWIC) Requirement

By **September 25, 2008**, all USCG credentialed mariners will be required to hold a TWIC in order for their license, MMD, COR, or STCW endorsement to remain valid. Until then, if the vessel or facility has started TWIC compliance and enforcement, mariners may present an alternate identification (MMD **or** USCG license and valid photo identification **or** USCG COR and valid photo identification) to be eligible for unescorted access to secure areas of the vessel or facility. Failure to obtain a TWIC may result in suspension or revocation of a mariner's credential under 46 U.S.C 7702 and 7703.

TWIC was established by Congress through the Maritime Transportation Security Act (MTSA) and is administered by the Transportation Security Administration (TSA) and U.S. Coast Guard (USCG). TWICs are tamper-resistant biometric credentials that will be issued to workers who require unescorted access to secure areas of ports, vessels, outer continental shelf facilities and **all credentialed merchant mariners**. It is anticipated that more than 750,000 workers including longshoremen, truckers, port employees and others will be required to obtain a TWIC.

To obtain a TWIC, an individual must visit an enrollment center where they will pay the enrollment fee, complete a TWIC Application Disclosure Form, provide biographic information and a complete set of fingerprints, and sit for a digital photograph. Pre-enrollment is recommended as it is designed to save the applicant time by enabling them to provide their biographical information and make an appointment for in-person enrollment. The cost for a TWIC is \$132.50 and it is valid for five years. Mariners who already hold a USCG credential may pay a reduced fee of \$105.25 however, their TWIC will then expire when their USCG credential expires.

All of the information you will need to obtain a TWIC is available on TSA's websites:

- **TSA TWIC Deployment website** <http://www.twicinformation.com/twicinfo/index.jsp>
 - o Schedule of when each Enrollment Center will commence operations
 - o Enrollment Center addresses including maps, directions and hours of operation
 - o Frequently Asked questions (including the TWIC Application Disclosure Form)
 - o Link to the Pre-enrollment website (**You are strongly recommended to Pre-Enroll**)
 - o Check card status and schedule pickup

- **TSA TWIC Homepage website** <http://www.tsa.gov/twic>.
 - o Small Entity Guide for Applicants
 - o U.S. Coast Guard Navigation and Vessel Inspection Circular (NVIC) 03-07
 - o Link to the Pre-enrollment website (**You are strongly recommended to Pre-Enroll**)

Both TSA and USCG have established Help Desks to address questions and concerns.

- TSA's TWIC Program Help Desk 1-866-DHS-TWIC Credentialing@dhs.gov
- USCG's TWIC Help Desk 1-877-MTSA-AID uscg-twic-helpdesk@uscg.mil.



Your time is valuable...

Pre-enroll for TWIC!

and Save Time!

Call 1-866-DHS-TWIC
(1-866-347-8942)

Who needs a TWIC?

Merchant mariners and individuals who need unescorted access to secure areas of ports, facilities, or vessels regulated by the Maritime Transportation Security Act (MTSA) will need to obtain a TWIC.

Why should I pre-enroll?

Pre-enrollment enables you to provide biographic information required for enrollment and review of documentation. Additionally, pre-enrollment guarantees you an appointment during which you may complete the enrollment process and receive your TWIC.

How do I pre-enroll?

Call 1-866-DHS-TWIC (1-866-347-8942) or visit www.tsa.gov/twic.

What documentation is required for a TWIC?

Applicants must provide the appropriate documents in order to verify their identity. They must provide one document from List A or two from List B:

List A (Any 1 of list below)

- Unexpired U.S. Passport
- Unexpired Permanent Resident Card or Unexpired Alien Registration Receipt Card with photograph
- Unexpired Foreign Passport with one of the following:
 - ❖ I-551 Stamp;
 - ❖ Attached INS Form I-94 indicating unexpired employment authorization;
 - ❖ Unexpired Employment Authorization Document (I-766);*OR* with one of the following Unexpired Visas:
E-1, E-2, E-3, H-1B, H-1B1, L-1, O-1, TN, M-1, C-1/D
- FAST (Free and Secure Trade) Card
- Merchant Mariner Document (MMD)

List B (Need two and one must be a government-issued photo ID)

- U.S. Certificate of Citizenship (N-560, 561)
- U.S. Certificate of Naturalization (N-550 or 570)
- Driver's license or ID card issued by a State or outlying possession of the United States
- Original or certified copy of birth certificate issued by a State, county, municipal authority, or outlying possession of the United States bearing an official seal
- Voter's Registration Card
- U.S. Consular Report of Birth Abroad
- U.S. Military ID or U.S. Retired Military ID
- Military Dependent's Card
- Expired U.S. Passport
- Native American Tribal Document
- U.S. Social Security Card
- U.S. Citizen Card I-197
- U.S. Military Discharge Papers DD-214
- Department of Transportation (DOT) Medical Card
- Civil Marriage Certificate
- MML (Merchant Mariner License) bearing an official raised seal, or a certified copy



TWIC Quick Notes

Frequently Asked Questions

- **What is TWIC?**

TWIC is a common identification credential for all personnel requiring unescorted access to secure areas of MTSA-regulated facilities and vessels, and all mariners holding Coast Guard-issued credentials. TSA will issue workers a tamper-resistant "Smart Card" containing the worker's biometric (fingerprint template) to allow for a positive link between the card itself and the individual.

- **Who needs a TWIC?**

Company, vessel, and facility security officers and personnel responsible for security duties are required to obtain a TWIC. Individuals who frequently access secure areas in the course of their employment will also need to obtain a TWIC. These populations include but are not limited to:

- Non-credentialed mariners in vessel crew
- Longshoremen
- Facility employees who work in a secure area
- Drayage truckers
- Truckers bringing/picking up cargo at a facility
- Surveyors
- Agents
- Chandlers
- Port chaplains
- Other maritime professionals

- **Why should I pre-enroll?**

Applicants are encouraged to pre-enroll to save time at the enrollment center. The pre-enrollment process will allow you to submit necessary biographic information before enrolling, select the enrollment center of your choice to complete enrollment, and schedule an appointment at an enrollment center to mitigate long lines.

- **How do I pre-enroll?**

Call 1-866-DHS-TWIC (1-866-347-8942) or visit www.tsa.gov/twic.

- **How much will a TWIC cost?**

The TWIC will cost \$132.50 and is payable by Credit Card, Money Order or Certified Check. MML, HME, and FAST card holders may pay a reduced fee of \$105.25

- **When will I be able to register?**

Enrollment dates, locations, and information on enrolling will be available soon. To save time, you can Pre-enroll online or by phone. When enrollment begins in your area, you must visit an enrollment center to complete the enrollment process and pay the associated fee.

- **By what date must I enroll?**

USCG will publish in the Federal Register the TWIC compliance dates for each Captain of the Port Zone (COTP). In accordance with the TWIC Final Rule, USCG will provide at least 90 days notice prior to the compliance date. In no case will the compliance date be later than September 25, 2008. The dates for the initial enrollment periods can be found in the current TWIC schedule available on the TWIC website.

*Please go to www.tsa.gov/twic to see the listing of required identity documentation, or call 1-866-347-8942