

FUTHER INFORMATION / TRAINING SCHEDULES

The initial Safety Training courses should be a live training session; these are held each month at either the Morningside or Medical Center Campuses. Please note, that LDEO does have “on site” training at which time a schedule will be sent out to the community. Typically this training occurs in June and September. The below links list the criteria to determine which training is necessary, as well as the Training schedules:

(NOTE: Interns must take the live training.)

What Training is Required: <http://www.ehs.columbia.edu/WhatTrainingDoINeed.html>

Morningside Safety Training Schedule: <http://www.ehs.columbia.edu/TrainingSchedule.html>

Medical Center Safety Training Schedule: <http://www.ehs.columbia.edu/TrainingScheduleMC.html>

If you attend any safety training courses on either the Morningside or Medical Center Campuses, promptly send an email to Cathy Troutman in the LDEO Safety Office stating which courses you attend, along with the date of the course and campus location, so that she can ensure that you receive proper credit in RASCAL.

New employees and Long-term visitors who have missed the monthly training must take the course(s) online in RASCAL before they can do any work in the lab. Depending on your past laboratory experience you may then seek permission from the LDEO Safety office as to whether you must still attend the next scheduled “Live” training. **(Again, Interns MUST take the live training).**

Below you will find a link to RASCAL, the University’s web-based system for research administration and training, which serves as a primary option for annual/biannual safety refresher training, as well as a platform for several training modules that are only offered online.

<https://www.rascal.columbia.edu/>

- Use the above link to access the website and login using your Columbia UNI number and password. Note – if you are a first time user, you will need to register and click on “Edit Personal Information” to make sure that your name and department information is correct.
- Click on “Training Center” and then select “Safety Courses”.
- Scroll down to the bottom of the screen to the LDEO Selection and select a course that you are required to take (examples: TC0950-Lab Safety, Chemical Hygiene, and Hazardous Waste Management; TC0600 – Shop Safety; TC1650 – Hydrofluoric Acid Safety)
- Complete each course that is required along with the test that follows.
- When you have completed your courses, send an email to Cathy Troutman in the LDEO Safety Office that you have completed the training so that she can ensure that you have received proper credit in RASCAL.

