

2009 Earth Institute Travel Grants

Deadline: Monday, October 26, 2009

In response to requests to support student projects, a travel grant Program was initiated in 2005 by the Earth Institute. For the 2009-2010 Academic Year, funding has been allocated by the Earth Institute to support travel by students matriculated in Columbia University degree programs engaged in research projects dealing with issues of sustainable development and/or environmental protection. This travel is for projects directly related to degree studies at Columbia University.

The maximum travel grant award is \$750 per person. Students awarded a grant must use this to cover the cost of their travel for research they are conducting to meet specific degree requirements. The travel grant program funds individuals rather than projects. In so doing, each member of a research team may apply individually for funding and there is no limit on the number of people who may apply from any one project group. The final deadline for submitting an application is **Monday, October 26, 2009**.

Requirements:

In order to be considered for funding, students must follow the Application instructions, adhere to deadlines and be full time students at Columbia University (includes Barnard) in good academic standing. Projects must be related to sustainable development and environmental issues and must have a faculty academic advisor who is an instructor of record for the project. The project must be part of a course that awards academic credit or is a degree requirement. For example, travel can be for projects that are needed to complete studios, workshops, theses, senior seminar projects, independent studies and other degree requirements. In addition, after completion of the project, students will be required to post their work online as well as take part in a spring student research showcase.

Please find below an outline of application procedures and criterion that will be reviewed when considering an application for a travel award.

Travel must take place and receipts must be submitted for reimbursement before June 30, 2010.

Earth Institute Travel Grant Application Instructions:

Students must complete the application form and submit a cover letter, resume and project description. Only students who are in good academic standing and have a faculty member willing to endorse their research and application will be considered. Please note that applications will be reviewed based upon the relationship of the travel to specific pedagogic objectives of the research.

Please ensure you submit all forms together in a single envelope or email. Hard copy applications should be submitted to the Earth Institute, Office of Academic and Research Programs

Hogan Hall A103, MC 3277, 2910 Broadway, New York, NY 10025.

Applications submitted after the deadline will not be considered. Electronic applications should be emailed to Monika Kowalczykowski at

monika@ei.columbia.edu

Submission Checklist:

1. Complete Application form
 - 1a. Review the travel information and country specific travel warnings
 - 1b. Review the health and insurance information
2. Signature of Academic Advisor
3. Resume
4. Project Description

Pre-departure meetings:

Successful applicants will need to attend pre-departure meetings that will be held by the Earth Institute to ensure that students are prepared for their travel according to the University's guidelines. Students must ensure they have read the travel advisory and have followed the travel instructions as stated in the award letter. Awardees will also be required to ensure that they have ample health insurance and travel insurance that covers MEDIVAC in the event that they need it.

Application for Earth Institute Travel Grant

Name:

Telephone #:

E-mail Address:

Degree Program/Year:

Academic Advisor:

Signature of Advisor:

Project Title:

Project Members (please list all members of your group):

Project Description (Please attach a one page project description):

Proposed Travel Itinerary:

Purpose of Travel:

Travel Budget: