

Schedule of Submission for Casual and Support Staff Timesheets for FY 2018

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| ***PAY PERIOD*** | ***DEADLINE FOR TIMESHEETS*** | ***PAYDAY*** |
|  | June 26th  |  | July 9th  | 12:00 NOON, Friday, July 7th | July 14th  |
|  | July 10th |  | July 23rd  | 12:00 NOON, Friday, July 21st | July 28th  |
|  | July 24th  |  | August 6th  | 12:00 NOON, Friday, August 4th | August 11th |
|  | August 7th |  | August 20th  | 12:00 NOON, Friday, August 18th | August 25th |
|  | **August 21st** |  | **September 3rd**  | **12:00 NOON, Thursday, August 31st**  | **September 8th**  |
|  | September 4th |  | September 17th | 12:00 NOON, Friday, September 15th | September 22nd  |
|  | September 18th |  | October 1st  | 12:00 NOON, Friday September 29th | October 6th  |
|  | October 2nd |  | October 15th  | 12:00 NOON, Friday, October 13th | October 20th  |
|  | October 16th  |  | October 29th  | 12:00 NOON, Friday, October 27th | November 3rd  |
|  | October 30th |  | November 12th  | 12:00 NOON, Friday, November 10th | November 17th  |
|  | **November 13th**  |  | **November 26th**  | **12:00 NOON, Tuesday, November 21st** | **December 1st**  |
|  | November 27th  |  | December 10th  | 12:00 NOON, Friday, December 8th | December 15th  |
|  | **December 11th**  |  | **December 24th**  | **12:00 NOON,Wednesday,December 20th** | **December 29th**  |
|  | December 25th |  | January 7th  | 12:00 NOON, Friday, January 5th | January 12th  |
|  | January 8th  |  | January 21st  | 12:00 NOON, Friday, January 19th | January 26th  |
|  | January 22nd |  | February 4th  | 12:00 NOON, Friday, February 2nd | February 9th  |
|  | February 5th |  | February 18th  | 12:00 NOON, Friday, February 16th | February 23rd  |
|  | February 19th |  | March 4th  | 12:00 NOON, Friday, March 2nd | March 9th  |
|  | March 5th  |  | March 18th  | 12:00 NOON, Friday, March 16th | March 23rd  |
|  | March 19th  |  | April 1st  | 12:00 NOON, Friday, March 30th | April 6th  |
|  | April 2nd  |  | April 15th  | 12:00 NOON, Friday, April 13th | April 20th  |
|  | April 16th  |  | April 29th  | 12:00 NOON, Friday, April 27th | May 4th  |
|  | April 30th  |  | May 13th  | 12:00 NOON, Friday, May 11th | May 18th  |
|  | **May 14th**  |  | **May 27th**  | **12:00 NOON, Thursday, May 24th** | **June 1st**  |
|  | May 28th  |  | June 10th  | 12:00 NOON, Friday, June 8th | June 15th  |
|  | June 11th  |  | June 24th  | 12:00 NOON, Friday, June 22nd | June 29th  |
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**Find this schedule on the LDEO web site at:**

http://www.ldeo.columbia.edu/campus-services/administration/human-resources/payroll-information

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